

To,  
The Registration of Societies of Delhi  
JAM NAGAR, NEW DELHI.

**Subject: Application Regarding the Registration of the Society:- Shri  
Mati Shakuntla Devi Educational Society.**

Respected Sir,

With due respect, I am submitting herewith the necessary documents in respect  
of the registration of the above named society such as under:-

1. Memorandum of Society (in duplicate)
2. Rules and Regulations (in duplicate)
3. Affidavit cum no objection to use the premises for registered for office of  
the said society.
4. Affidavit of relationship cum affidavit regarding change of name of the  
society.
5. Proof of possession of ownership.
6. Proof of address of the member of the societies.

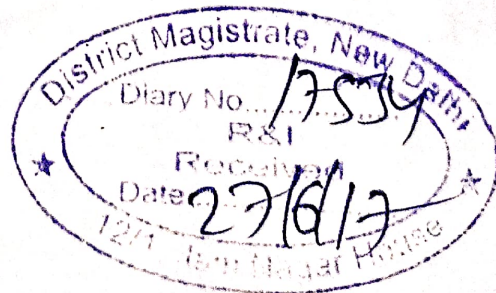
It is therefore requested that the above named society may please be  
registered under the societies Registration Act of 1860 as applicable

Yours Faithfully

*Amisha Kumari*

President

Place Delhi



## "SHRIMATI SHAKUNTALA DEVI EDUCATIONAL SOCIETY"

1. NAME OF THE SOCIETY:

Name of the society shall be

"SHRIMATI SHAKUNTALA DEVI EDUCATIONAL SOCIETY"

2. REGISTERED OFFICE:

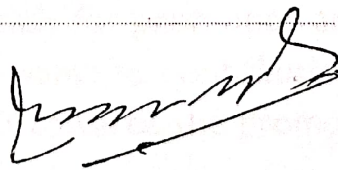
The registered office of the society shall be situated in the  
National Capital Territory of Delhi, at present it is at following address:

**Head Office:** at WZ B – 93, Ring Road, Naraina, New Delhi – 110028

3. WORKING AREA OF THE SOCIETY:

The working area shall be whole of India.

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## AIMS AND OBJECT FOR THE SOCIETY

The main aims and objects for which. The society is established as under:-

1. To mobilize resource to executive the proper and efficient working of the society.
2. To educate the poor children for the welfare of the society below poverty line or equivalent to the line.
3. To accept donation for the welfare of the poor children or backward people of the society.
4. To provide participation in relief measures and to make contribution donation in the event of National Calamities.
5. To people maintain and operate benevolent fund for the benefit of the members.
6. To Train, motivate and equality the poor student both professionally and through class room training technique to help them achieve better job and career enhancement.
7. To force on their living conditions and improve these by facilitate
8. To purchase acquire and take grant by government institution for the benefits of the society.
9. To arrange medical camps, blood donation, camp family, planning camps and eye donation camps for the welfare of poor children and weaker section.
10. To highlight the problems faced by poor children and orphan child in front and central government.
11. To fight against the administration for their social justice.
12. To make adequate arrangements for poor and handicapped orphans and mentally retired children.
13. To provide educational consultancy for poor children poor student.
14. To provide financial assistance, vocational training and rehabilitation.
15. To provide guidance and financial assistance to citizen who are academically brilliant and deserving.
16. To look after the welfare of the personal.
17. To arrange and establish medical charitable dispensaries.
18. To receive and collect any gifts, subscription, donation, contribution, either in cash or in any kind or acquire by and other lawful ways and mean and open the same in fulfillment of all or any other aims and object of the society the income and property (s); of the society hall be applied solely for promotion and fulfillment of the aims and object of the society, If any person wants to contribution donate or given subscription the same shall be spent towards the promotion of the particulars objects only.
19. To focus aware and participate in "SWACHHA BHARAT ABHIYAN"
20. To create awareness program for making green city will be one of the important objective of this society.

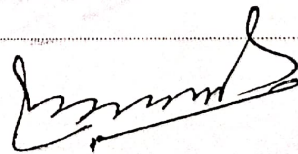
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21. To do such other things/ acts/ activities which are necessary and which may be incidental or conducive to the attainment of any of the object of the society.
22. All the income earning movable properties of the society shall be solely utilized and applied towards the promotions of its aims and objects only set for the in the memorandum of the society and no profit thereof shall be paid or transferred directly by way of dividends, bonus, profit or in any manner whatsoever or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim or any movable and immovable properties of the society \or make may profit, whatsoever by virtue of his/her membership.
23. To organize and participate in participate exhibitions, conferences and use of print and electronic media for propagating our aim and objectives.

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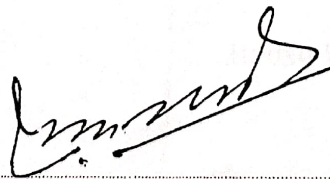
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## GENERAL BODY

The names addresses, occupations and designation of the present of the government body to whom the management of the society i.e. entrusted as required under section 2 of the societies registration act, 1860 as applicable are as follows:

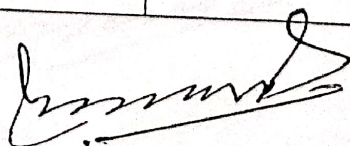
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No.	NAME & ADDRESS	OCCUPATION	DESIGNATION
1.	Ms. AMISHA KUMARI SINGH D/o Perveen Kumar Singh R/o WZ B -93, Naraina Village, New Delhi – 110028	Social Worker	President
2.	Sh. CHANDRA PRAKASH SINGH S/o Shri Raj Mangal Prasad R/o WZ B – 93, Ring Road, Naraina, New Delhi – 110028	Business	General Secretary. <del>President</del>
3.	Mr. RIKASH KUMAR S/o Sabit Kumar R/o Gali NO. 10, Jai Prakash Nagar, PO/Distt. Dhanbad State Jharkhand – 826001	Business	Treasurer
4.	Mr. RANBIR S/o Ash Ram R/o House No.11, Village Sauldha, Bahadurgarh, Harayana – 124507	Business	Executive
5.	Smt. SATYA W/o Shri Satya Prakash R/o 700, Vivekanand Nagar – 2 Ghaziabad (U.P) – 201001	House Wife	Executive
6.	Sh. DATTA VINOD S/o Shri Sitaram	Business	Executive

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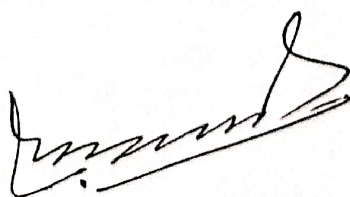


	R/o Sec. – 18,1-4, 1-3, Matheran Road, Panvel, Raigad- 410206		
7.	Sh. SANJAY KUMAR S/o Shri Jagat Ram R/o 53, Hat, Almora Uttrakhand – 263601	Service	Executive
8.	Sh. SHANKAR PRASHAD BHAGAT S/o Shri Kailash Bhagat R/o 71A, Poreyahat, Dist. Godda, Jharkhand – 814153	Business	Executive
9.	Sh. RAJA RAM YADAV S/o Shri Vishnudev Yadav R/o Usichak, Bhagwanpur, Dist. Begusarai, Bihar – 851133	Business	Executive
10.	SURINDER SINGH S/o Sh. Madan Singh R/o H.No. IGF Guru Amar Das Nagar, Ward No. 1, Jalandhar- 1, Punjab – 144001	Service	Executive

⇒ **DESIROUS PERSONS:**

We the undersigned are desirous of forming a society named “SHRIMATI SHAKUNTALA DEVI EDUCATIONAL SOCIETY” under the society’s registration Act. 1860, as applicable to the National Territory of Delhi in pursuance of this memorandum of society of the society.

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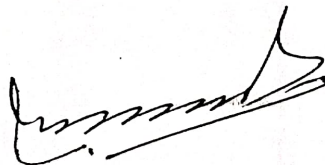


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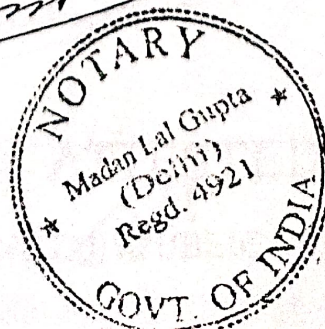


No.	NAME & ADDRESS	OCCUPATION	DESIGNATION	SIGNATURE
1.	Ms. AMISHA KUMARI SINGH D/o Perveen Kumar Singh R/o WZ B -93, Naraina Village, New Delhi - 110028	Social Worker	President	Amisha Kumar
2.	Sh. CHANDRA PRAKASH SINGH S/o Shri Raj Mangal Prasad R/o WZ B - 93, Ring Road, Naraina, New Delhi - 110028	Business	General Secretary. <del>President</del>	
3.	Mr. RIKASH KUMAR S/o Sabit Kumar R/o Gali NO. 10, Jai Prakash Nagar, PO/Distt. Dhanbad State Jharkhand - 826001	Business	Treasurer	Rikash Kumar
4.	Mr. RANBIR S/o Ash Ram R/o House No.11, Village Sauldha, Bahadurgarh, Harayana - 124507	Business	Executive	Ranbir.
5.	Smt. SATYA W/o Shri Satya Prakash R/o 760, Vivekanand Nagar - 2 Ghaziabad (U.P) - 201001	House Wife	Executive	SATYA

Amisha Kumar

27 JUN 2017

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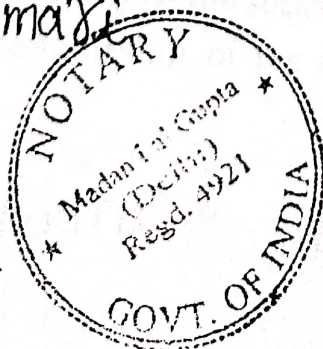


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6.	Sh. DATTA VINOD S/o Shri Sitaram R/o Sec. - 18,1-4, 1-3, Matheran Road, Panvel, Raigad- 410206	Business	Executive	<i>D Vinod</i>
7.	Sh. SANJAY KUMAR S/o Shri Jagat Ram R/o 53, Hat, Almora Uttrakhand - 263601	Service	Executive	<i>Sanjay Kumar</i>
8.	Sh. SHANKAR PRASHAD BHAGAT S/o Shri Kailash Bhagat R/o 71A, Poreyahat, Dist. Godda, Jharkhand - 814153	Business	Executive	<i>शंकर भगत</i>
9.	Sh. RAJA RAM YADAV S/o Shri Vishnudev Yadav R/o Usichak, Bhagwanpur, Dist. Begusarai, Bihar - 851133	Business	Executive	<i>R Ram</i>
10.	SURINDER SINGH S/o Sh. Madan Singh R/o H.No. IGF Guru Amar Das Nagar, Ward No. 1, Jalandhar- 1, Punjab - 144001	Service	Executive	<i>Surinder Singh</i>

*Amisha Kumari*



*[Signature]*

*Pilash Kumar*

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**RULES AND REGULATION OF THE SOCIETY**  
**OF**  
**"SHRIMATI SHAKUNATLA DEVI EDUCATIONAL SOCIETY "**

**1. NAME OF THIS SOCIETY:**

Name of the society shall be "SHRIMATI SHAKUNATLA DEVI EDUCATIONAL SOCIETY "

**2. MEMBERSHIP:**

The membership of the society is open to senior citizen, ladies and any person who has attained the age of maturity and has interest in the development of the society and abides by terms and condition of the society without discrimination of the religion, caste, color or creed but subject to the approval of the governing body. The person engaged in of private security service and their employees shall be preferred subject to the approval of the governing body.

**3. SUBSCRIPTION:**

The rate of subscription for all the members shall be Rs. 50/- per month and admission fee Rs. 200/- per member.

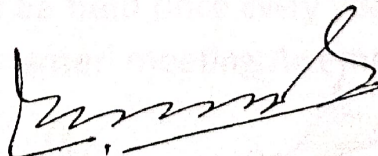
**4. REFUSAL:**

The governing body of the society may refuse senior citizen, member and/ or any other person for the membership, provided reason for shall be communicated to the person concerned.

**5. TERMINATION:**

The governing body of the society may terminate any member or z members from the membership of the above society, on the following terms and condition:-

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- a) On his/ her death.
- b) If the member of the society fails to pay subscription for three successive years from the due date of paying subscription.
- c) If the member of the society works against the aims and object of the society.
- d) If the membership of the society tender his/ her resignation to the society.
- e) If the member of the society he/ she fails to attend three consecutive meeting to the general body without any intimation in writing.

The reason of termination of the membership shall be communicated to the member concerned in writing.

#### 6. APPEALS:

Each and every member shall have right to appeal to the general body of the society which may be accepted. All the appeals shall be preferred to the general body of the society, the decision of the general body shall be final. The reason for rejection shall be communicated to the member concerned.

#### 7. RE-ADMISSION:

In case an expelled/ termination members is re-admission by the general body the same person member shall have to pay all up to date dues. The decision of the general of the body shall be final.

#### 8. RIGHT AND PRIVILEGE OF:

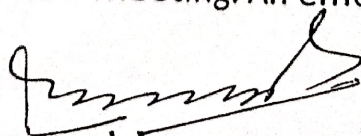
Every member shall have right to participation in the membership General Body meeting. Besides, this, he/ she shall have also right to vote in the meeting of the society. Every member shall be entitled to participate in the meetings, function and get – together programs of the society.

#### 9. QUORUM AND NOTICE OF THE MEETING:-

##### A. GENERAL BODY

There shall be a general body of the society consisting of the members.

The meeting of the General Body shall be held once every year with 2/3<sup>rd</sup> quorum. No quorum shall be required in the adjourned meeting. An emergent meeting of the

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General Body may also be summoned on the written requested of 3/4<sup>th</sup> members, with 15 days prior notice for such meetings. The notice period of the general meeting of the General Body shall be 30 days. The following business shall be transacted in these meetings:-

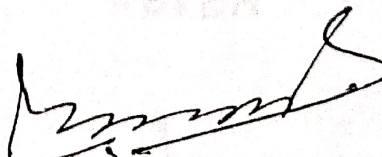
- To prepare annual programs and policies.
- To discuss and to decide all such matters and issues which are directly or indirectly related to the affairs of the society.
- To pass annual budget of the society.
- To appoint in a qualified auditor for conducting annual audit of the society.
- To consider any other business brought forward by the Governing Body.

**B. GOVERNING BODY:**

There shall be a governing body of the society to look after the day to day affairs of the society. It shall consist of minimum 5 (five) and maximum 12 (twelve) members including the office bearers. The meeting of the Governing Body shall be held every month with 2/3<sup>rd</sup> quorum.

No quorum shall be required in the adjourned meeting. An emergent meeting of the Governing Body may also be summoned on the writing request of 3/4<sup>th</sup> members by 2 (Two) days' notice of the meeting. The notice period of the Governing Body shall be 7 (Seven) days. The following business shall be transacted in these meeting.

- a) To take necessary steps for the implementation of all the programs and policies drawn by the General Body.
- b) To approve the necessary expenditure to meet day to day requirements of the society.

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- c) To take decision on application for membership.
- d) To appoint committee for disposal of any project of the society or for advice on any matter pertaining to the society.
- e) To arrange finance if required from other bank(s), institutions or individual on reasonable terms and conditions and the Governing Body as a whole is liable for its return.
- f) To appoint , terminate and fix duties of any staff.
- g) To receive, to have custody of an to expand the funds of the society and manage the properties of the society.
- h) To sue and defend all legal proceeding on behalf of the society.
- i) To take all such other legal steps which may appear beneficial for the smooth and better management of society.
- j) The following is the present structure / strength of the Governing Body:

(A) PRESIDENT	ONE
(B) GENERAL SECRETARY	ONE
(C) TREASURER	ONE
(D) EXECUTIVE	SEVEN



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10. POWERS AND DUTIES OF THE OFFICE BEARER:

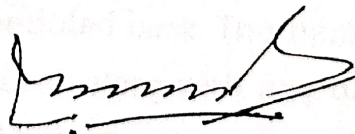
PRESIDENT:

- a) He/she shall preside all the meeting of the governing body meetings and general body.
- b) In case of equality of votes in any meetings , he/she shall tender his/her casting vote.
- c) He/she shall supervise works of other office bearers from time to time.

GENERAL SECRETARY:

- a) He/she shall represent the society in public and private offices.
- b) He/she shall keep all types of records of the society including the register of members containing their names, addresses and other brief particulars.
- c) He/she shall all types of correspondences on behalf of the society.
- d) He/she shall convene the meetings of General Body, Governing Body and inform every member regarding time, date and venue of the meeting through written notice.

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#### TREASURER:

He/she shall collect subscription, gifts, grants-in-aid and donation from the members and the general public and shall be responsible for keeping and maintenance of a true and correct account of the society's funds.

#### EXECUTIVE MEMBERS:

They will assist in the day to day works of the society as directed by the President and Secretary.

#### 11. FINANCIAL YEARS:

The financial years of the society shall be from 1<sup>st</sup> April to 31<sup>st</sup> March, of the every year.

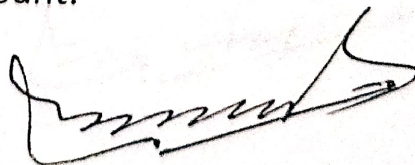
#### 12. SOURCE OF INCOME AND UTILISATION OF FUNDS:

Subscription, donation, grants in aid and gifts, from the members and the general public shall be the source of income of the society. All the income of the society shall be utilized towards the aims and objects of the society.

#### 13. OPERATION OF BANK ACCOUNT:

The funds of the society shall be kept in a scheduled bank. The bank account of the society shall be operated by the Treasurer along with any one of the other Member i.e. President and Secretary. At least a signature of any two members is required to operate the account.

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14. AUDIT OF ACCOUNTS:

The account of the society shall be audited by the qualified auditor every year to be appointed by the Governing Body.

15. FILLING UP CASUAL VACANCIES:

The Casual vacancies may be filled up by the resolution passed by majority of votes by both the Governing Body and General Body up to the next election.

16. ELECTION:

The Governing Body of the society shall be elected for a terms of FIVE years in General Body meeting. The raising hands shall be the mode of election. The newly elected Governing Body list should be attested by three outgoing officer bearers and it will be filed with Register of the societies, Delhi.

17. ANNUAL LIST OF MANAGING/GOVERNING BODY (SECTION 4 OF THE ACT):

Once in the month of April every year a list of the office bearers and members of the Governing Body of the society shall be filed with the Registrar of Societies, Delhi as required under section 4 of the Societies Registration Act, 1860.

18. LEGAL PROCEEDINGS (SECTION 6 OF THE ACT):

The society may sue or be used in the name of the President / Secretary as per provision laid down under section 6 of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi.

Amisha Kumari  Rikash Kumar



19. AMENDMENT (SECTION 12 & 12-A OF THE ACT):

Any Amendment in the Memorandum of society or rules will be carried out in accordance with procedure laid down under section 12 & 12-A of the Societies Registration Act, 1860.

20. DISSOLUTION AND ADJUSTMENT OF AFFAIRS (SECTION 13 & 14 OF THE ACT):

If the society needs to be dissolved it shall be dissolved as per provision laid down under section 13 and 14 of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi.

21. APPLICATION OF THE ACT:

All the provision under all the sections of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi.

22. ESSENTIAL CERTIFICATE:

Certified that this is the correct and true copy of Rule and Regulations of the society.

PRESIDENT

GENERAL SECRETARY

TREASURER

Amisha Kumari

Rikash Kumar